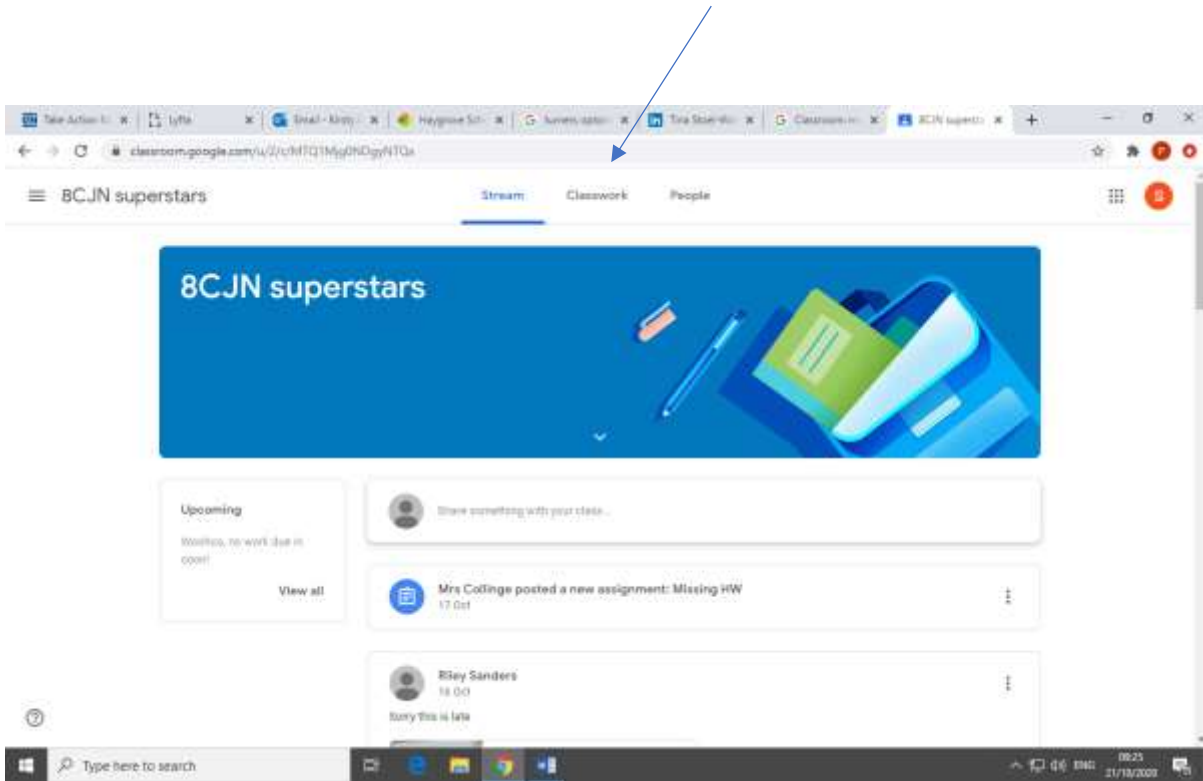
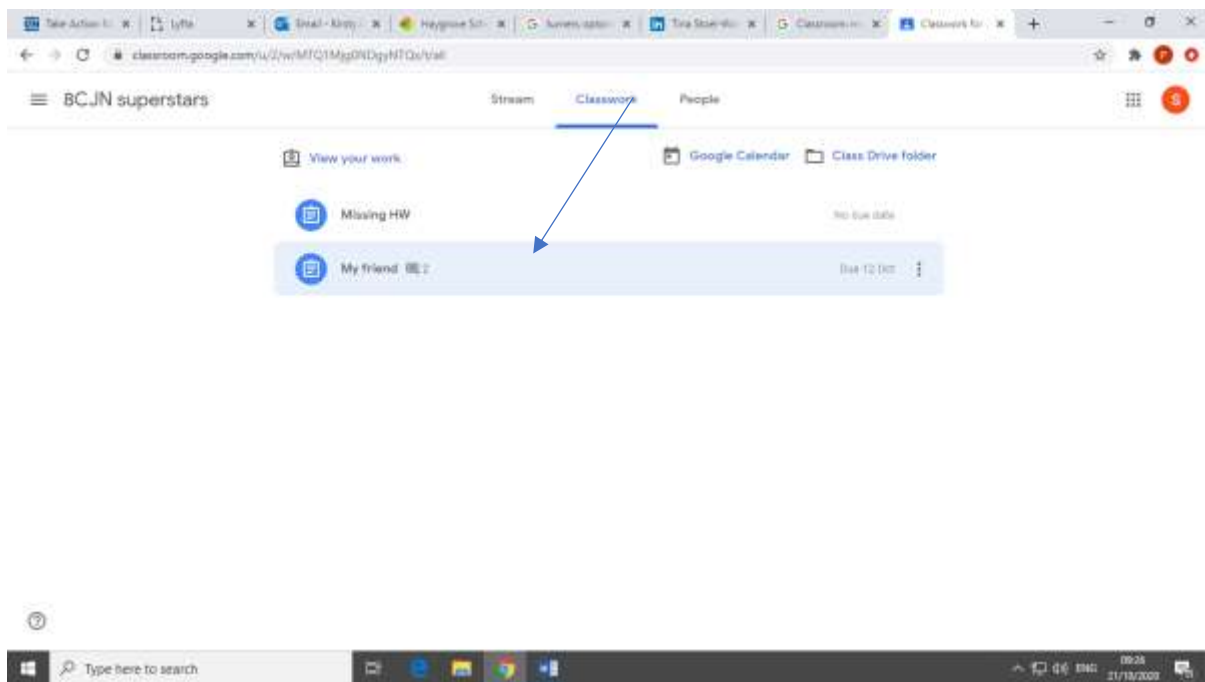


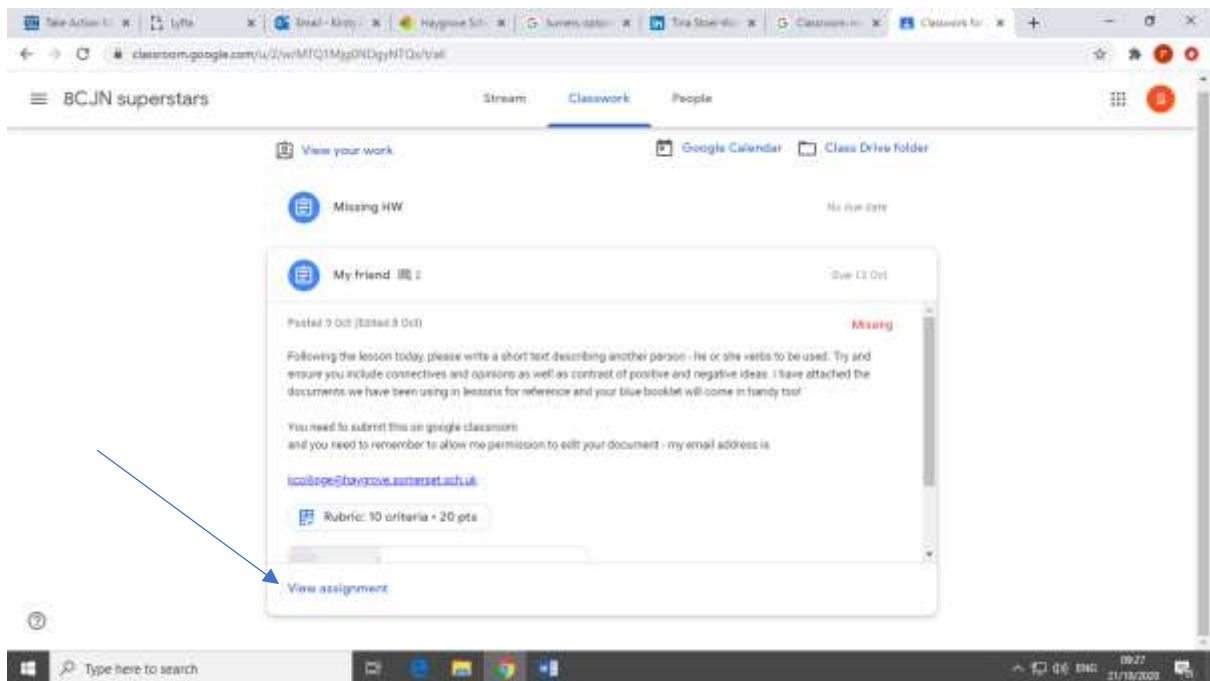
Log in to Google classroom – then click on classwork



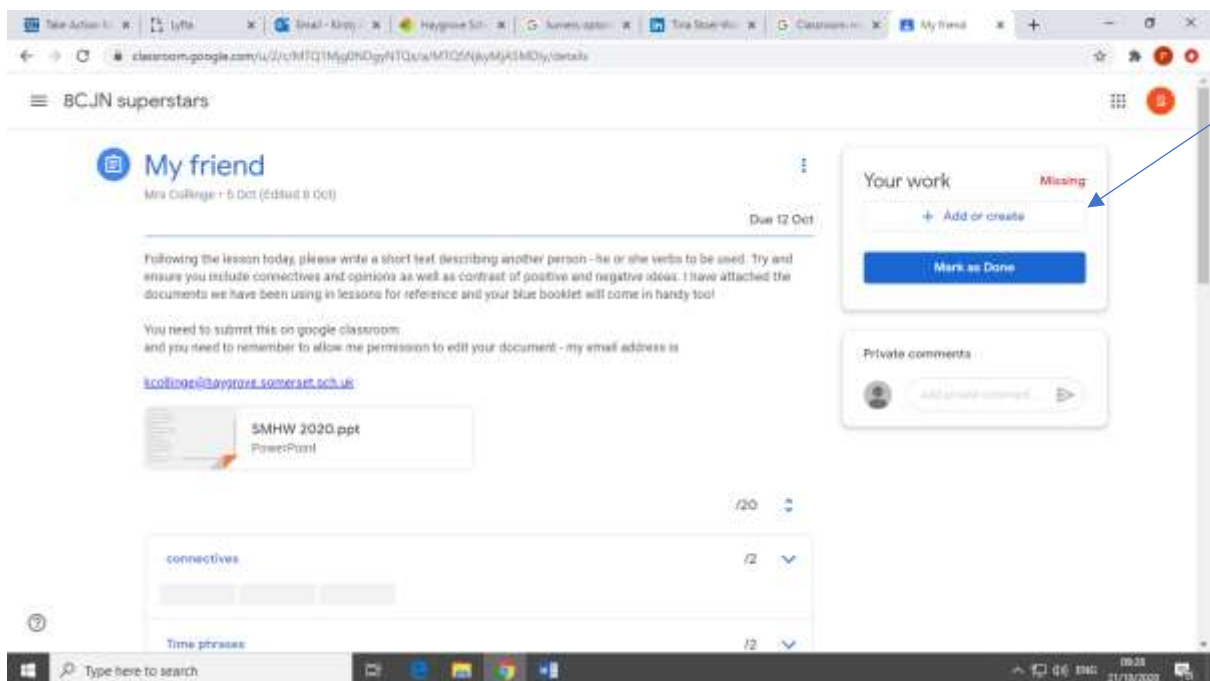
Then click on the task which is due



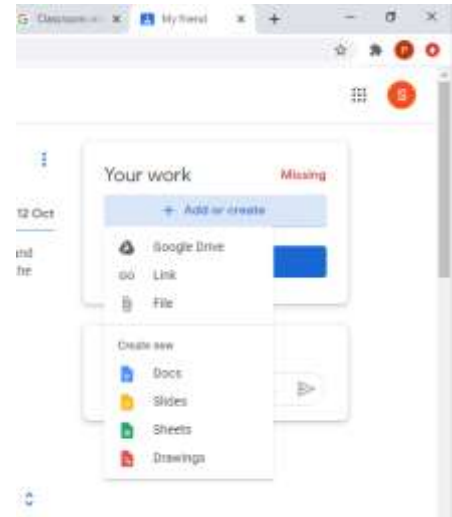
Next Click on VIEW ASSIGNMENT



You can then either add a file you have created in word/ PPT etc or create one using google docs



If you want to create a new file you can click on Create new
If you have a file to upload then click on the paperclip and FILE
You will then need to browse to find the file in your saved items



Once you have attached a file it should look like this – you can a comment using Private Comment if there is something you wish to tell me – otherwise click HAND IN

