



Haygrove School

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www.haygroveschool.co.uk
Headteacher – Mrs K Canham, BA (Hons), MA



22 March 2018

Dear Parent

YEAR 7 VISIT TO HAM WALL – WENESDAY 27 JUNE 2018

We have planned a visit to Ham Wall on **Wednesday 27 June 2018**. Students will learn how to use keys to identify species and will learn sampling techniques in order to estimate numbers in an ecosystem. Students will be involved in a practical session, carrying out fieldwork techniques. Ham Wall staff will lead the sessions with members of Haygrove staff accompanying the group.

The cost of the visit will be £9.00. Students entitled to FSM may also be eligible for further support, dependent upon individual circumstances and the specific learning needs identified by the school. Please contact finance.

Travel to and from Ham Wall will be by coach **leaving Haygrove at 8.45am and returning by 1.20pm**. Students should wear warm casual clothes suitable for fieldwork (torn jeans/unsuitable logos are not acceptable), suitable footwear (wellington boots are ideal) and a waterproofed coat. The teacher will advise when and where to change.

If you would like your child to participate in this activity, please complete the consent form and return via your child to the Finance Office by Thursday 12 April 2018 together with £9.00 (exact cash only please, no cheques). Thanking you in anticipation of your support.

Yours sincerely

Mrs M Frost
Head of Science

HAYGROVE SCHOOL: YEAR 7 VISIT TO HAM WALL – WEDNESDAY 27 JUNE 2018 (AM)

Please return with £9.00 to the School Finance Office during morning registration by Thursday 12 April 2018

Child's Name _____ Date of Birth _____ Tutor Group _____

Home Address _____ Contact Tel No _____

Medical Information _____

I wish my son/daughter to be allowed to take part in the above mentioned activity/visit and, having read the information sheet, agree to his/her taking part in any or all of the activities described. I understand that, while the establishment staff in charge of the party will take all reasonable care of the young people, they cannot necessarily be held responsible for any loss or damage suffered by my son/daughter during the activity/visit. All activities/visits are covered by public liability insurance and trips outside the County are covered by comprehensive travel insurance. Details of cover are available from the establishment on request. I have read, understood and agree to the Declaration and Explanatory Notes on the reverse of the attached letter. I am happy for named photos of my child to be released to the Press, Haygrove Newsletter and Website.

I enclose £9.00 Cash only (exact amount please) – cheque not acceptable. Thank you.

Signed _____ Parent/Guardian Date _____

Please print name _____ Mr/Mrs/Ms/Miss



EXPLANATORY NOTES - This form serves several important functions.

1. It confirms your knowledge of and your agreement to your child's participation in the planned visit.
2. It advises you that the Haygrove School Academy Trust will NOT necessarily be legally liable for every type of loss suffered by a child whilst on a visit.
3. It contains information about your child together with your consent to medical treatment if required.
4. It gives the supervising staff immediate information on how to contact you in an emergency.
5. If this form is not returned your child will NOT be able to participate in the visit.
6. If you wish to discuss the contents, please contact our Educational Visit Coordinator, Mrs C Morgan at Haygrove School.
7. Data Protection. Haygrove School Academy Trust, as the data controller, will fulfil its data protection obligations by treating all personal data, held manually and on computerised administrative systems, with due care and confidentiality. Personal data will only be disclosed in accordance with the Data Protection Act 1998, and the purposes registered by Haygrove School Academy Trust. Data collected is used for registration and monitoring purposes, and emergency contact information.

Declaration

Having read the information sheet, I agree to my child taking part.

I understand that all reasonable care will be taken of my child during the visit/activity and that he/she will be under an obligation to obey all directions and instructions given and observe all rules and regulations governing the visit/activity.

I understand that if my child seriously misbehaves or is a cause of danger to him/herself or to others, then he/she may be sent home early from the visit/activity. In such a situation, there will be no obligation on the school/establishment to refund any money.

I agree to my son/daughter receiving medication as I have instructed in this form and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.

Eligibility for Free School Meals

Parents/carers who receive any of the following are entitled to free school meals:

- Income Support (IS)
- Employment Support Allowance (Income Related)
- Income-based Job Seekers Allowance (IBJSA)
- Guaranteed Element of State Pension Credit.
- Support under Part VI of the Immigration and Asylum Act 1999
- **Child Tax Credit without Working Tax Credit with an annual taxable income (as assessed by HMR&C) of less than £16,190**

If you have recently become unemployed but are still receiving working Tax credits, you may be entitled to free school meals. please call Somerset County Council on 0845 345 9122 for advice. A full leaflet and application form are available from Somerset County Council: www.somerset.gov.uk and search on "claim free school meals"