



# Haygrove School

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[www.haygroveschool.co.uk](http://www.haygroveschool.co.uk)

Headteacher – Mrs K Canham, BA (Hons), MA



2 November 2017

Dear Parent

## DUKE OF EDINBURGH AWARD – BRONZE EXPEDITIONS

**The Bronze D of E Day walk** will take place on **Saturday 3 March 2018**. We will meet at 9.30am at the lay-by on the A39, just before Holford, Grid Reference 157408. Students will need to be collected from the lay-by between 3.45 – 4.00pm. (Please share transport wherever possible). Students will need a Day Sack, Full Waterproofs, Walking Boots, Suitable Clothing, Food & Drink.

**The Practice Expedition** to Exmoor will take place from **Saturday 21 April – Sunday 22 April 2018**. For the Practice Expedition Parents will need to drop students off at County Gate A39, Lynton EX35 6NQ at their Groups designated time. They will need to arrive with their rucksack packed and they will wear suitable clothing for the expedition and their D of E Tshirt. We will be staying at Sparkhayes Camping Site, Sparkhayes Lane, Porlock. (Owner: Mr P Weaver Tel: 01643 862470). Parents will then collect the students from Dunster Steep Car Park just off the A396 on Sunday 22 April 2017. Students will ring when they are an hour away from Dunster in their walk to confirm collection time. (approximately 3.00pm)

**The Assessment Expedition** will take place from **Friday 8 – Sun 10 June 2018**. For the Assessment Expedition we will leave after school on Friday 8 June, transport will be provided for this expedition by the school. On Friday night, the group will be camping at: Sparkhayes (07721 045123). All groups will then meet up and camp together again on Saturday night at Halse Farm (01643 851259). We will return on Sunday 10 June at approximately 6.00pm.

**The cost for both Expeditions is £55.00**, which includes transport, campsite fees and all camping equipment including tents, stoves maps and compasses, **but students must provide their own food in groups for each expedition**. Students receiving free school meals will be funded through Pupil Premium and will be exempt from this charge: they should enquire to finance if further financial support is required for food or kit.

If you would like your son/daughter to participate in the, Practice and Assessment Expeditions, please return the consent form with payment to School Finance by **Monday 29 January 2018**. Please do not hesitate to contact me if you have any queries.

Yours sincerely

*C. J. Clark*

C. J. Clark – Mrs  
Head of Outdoor Education

## HAYGROVE SCHOOL : D of E BRONZE DAY WALK & PRACTICE/ASSESSMENT EXPEDITIONS 2018

Please return to the Finance Office during morning Registration by Monday 29 January 2018.

Child's Name \_\_\_\_\_ Tutor Group \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Address \_\_\_\_\_

Emergency Contact Telephone Number \_\_\_\_\_

Medical Information \_\_\_\_\_

I wish my son/daughter to be allowed to take part in the above mentioned activity/visit and, having read the information sheet, agree to his/her taking part in any or all of the activities described. I understand that, while the establishment staff in charge of the party will take all reasonable care of the young people, they cannot necessarily be held responsible for any loss or damage suffered by my son/daughter during the activity/visit. All activities/visits are covered by public liability insurance and trips outside the County are covered by comprehensive travel insurance. Details of cover are available from the establishment on request. **I have read, understood and agree to the Declaration and Explanatory Notes on the reverse of the attached letter.** I am happy for named photos of my child to be released to the Press, Haygrove Newsletter and Website.

**I enclose £55.00 cash (exact amount please) or cheque** (please make cheque payable to 'Haygrove School' and write your child's name, tutor group and 'Bronze DofE' on the back.)

Signed \_\_\_\_\_ Parent/Guardian Date \_\_\_\_\_

Please print name \_\_\_\_\_ Mr/Mrs/Ms/Miss



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designated by  
 National College for  
Teaching & Leadership

### **EXPLANATORY NOTES - This form serves several important functions.**

1. It confirms your knowledge of and your agreement to your child's participation in the planned visit.
2. It advises you that the Haygrove School Academy Trust will NOT necessarily be legally liable for every type of loss suffered by a child whilst on a visit.
3. It contains information about your child together with your consent to medical treatment if required.
4. It gives the supervising staff immediate information on how to contact you in an emergency.
5. If this form is not returned your child will NOT be able to participate in the visit.
6. If you wish to discuss the contents, please contact our Educational Visit Coordinator, Mrs C Morgan at Haygrove School.
7. Data Protection. Haygrove School Academy Trust, as the data controller, will fulfil its data protection obligations by treating all personal data, held manually and on computerised administrative systems, with due care and confidentiality. Personal data will only be disclosed in accordance with the Data Protection Act 1998, and the purposes registered by Haygrove School Academy Trust. Data collected is used for registration and monitoring purposes, and emergency contact information.

### **Declaration**

Having read the information sheet, I agree to my child taking part.

I understand that all reasonable care will be taken of my child during the visit/activity and that he/she will be under an obligation to obey all directions and instructions given and observe all rules and regulations governing the visit/activity.

I understand that if my child seriously misbehaves or is a cause of danger to him/herself or to others, then he/she may be sent home early from the visit/activity. In such a situation, there will be no obligation on the school/establishment to refund any money.

I agree to my son/daughter receiving medication as I have instructed in this form and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.

### **Eligibility for Free School Meals**

Parents/carers who receive any of the following are entitled to free school meals:

- Income Support (IS)
- Employment Support Allowance (Income Related)
- Income-based Job Seekers Allowance (IBJSA)
- Guaranteed Element of State Pension Credit.
- Support under Part VI of the Immigration and Asylum Act 1999
- **Child Tax Credit without Working Tax Credit with an annual taxable income (as assessed by HMR&C) of less than £16,190**

If you have recently become unemployed but are still receiving working Tax credits, you may be entitled to free school meals. please call Somerset County Council on 0845 345 9122 for advice. A full leaflet and application form are available from Somerset County Council: [www.somerset.gov.uk](http://www.somerset.gov.uk) and search on "claim free school meals"