



Haygrove School

Durleigh Road, Bridgwater, Somerset TA6 7HW
Tel: 01278 455531 Fax: 01278 427972
www.haygroveschool.co.uk

Headteacher – Mr A Reid, BSc (Hons), MA



24 March 2026

Dear Parent,

German residential visit to Cologne.

I am writing to parents of current Year 7, 8, 9 students to give details of a proposed visit to Cologne on **Wednesday 16 – Saturday 19 December 2026**

The cost of the trip is estimated to be £543 based on 40 students. PLEASE NOTE – The final cost will be confirmed after children have signed up, and before the balance is due. The trip includes accommodation, breakfasts, lunches and evening meals, coach travel to and from Cologne, entrance fees/tour guides, insurance, visits to Cologne Cathedral, Christmas Markets, Lindt Chocolate Factory, Michael Schumacher Private Collection, and the Leverkusen Football Stadium.

Payment plan

1st deposit - £110 – Monday 20 April 2026

2nd deposit - £150 – Friday 12 June 2026

Final Balance - TBC – Wednesday 14 October 2026

Payments can be made via Scopay or by cash/cheque to the school

Trip details

- Students entitled to FSM may also be eligible for further support, dependent upon individual circumstances and the specific learning needs identified by the school. Please contact finance before applying.
- All current Year 7, 8 and 9 students may sign up for the trip
- In the event of over-subscription priority will be given to those doing German GCSE or studying German at KS3 and a draw of names will be made for the remaining places.
- Students will require a packed lunch for the outward journey
- Visits to Cologne Cathedral, Christmas Markets, Lindt Chocolate Factory, Michael Schumacher Private Collection, and the Leverkusen Football Stadium.
- Students will need their own valid passport, and a Global Health Insurance Card. Please see new government guidance on travelling to Europe to see if you need a certificate of entitlement or ETIAs.
- The trip will involve a lot of walking around the city centre and whilst visiting museums and places of interest. Please ensure students are able to walk this far and consider if there are any injuries this might impact how they take part in the trip.

All places on this visit are subject to good attendance and behaviour and the Head of Year has the right to withdraw a student from a visit if these criteria are not met. Emergency contact and medical information will be taken from information previously provided by you and held on the school's management information system. It is therefore essential that you notify the student services office if this has changed.

If you wish your child to participate in the visit to Cologne, please return the consent form below with a non-refundable £110.00 deposit by Monday 20 April 2026 at 3:15pm (This will be returned if the required quota is not achieved). If you would like to pay online via Scopay you can do so.

If your child withdraws from the trip after this date, you will lose your deposit and will be liable for the full cost of the trip unless a replacement is found.

Yours sincerely

Miss R Higgins
Languages Teacher



EXPLANATORY NOTES - This form serves several important functions.

1. It confirms your knowledge of and your agreement to your child's participation in the planned visit.
2. It advises you that the Haygrove Education Trust will NOT necessarily be legally liable for every type of loss suffered by a child whilst on a visit.
3. It contains information about your child together with your consent to medical treatment if required.
4. It gives the supervising staff immediate information on how to contact you in an emergency.
5. If this form is not returned your child will NOT be able to participate in the visit.
6. If you wish to discuss the contents, please contact our Educational Visit Coordinator, Mrs L Mills at Haygrove School.
7. Data Protection. Haygrove Education Trust, as the data controller, will fulfil its data protection obligations by treating all personal data, held manually and on computerised administrative systems, with due care and confidentiality. Personal data will only be disclosed in accordance with the Data Protection Act 1998, and the purposes registered by Haygrove Education Trust. Data collected is used for registration and monitoring purposes, and emergency contact information.

Declaration

Having read the information sheet, I agree to my child taking part.

I understand that all reasonable care will be taken of my child during the visit/activity and that he/she will be under an obligation to obey all directions and instructions given and observe all rules and regulations governing the visit/activity.

I understand that if my child seriously misbehaves or is a cause of danger to him/herself or to others, then he/she may be sent home early from the visit/activity. In such a situation, there will be no obligation on the school/establishment to refund any money.

I agree to my son/daughter receiving medication as I have instructed in this form and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.

Eligibility for Free School Meals

Parents/carers who receive any of the following are entitled to free school meals:

- Income Support (IS)
 - Employment Support Allowance (Income Related)
 - Income-based Job Seekers Allowance (IBJSA)
 - Guaranteed Element of State Pension Credit.
 - Support under Part VI of the Immigration and Asylum Act 1999
 - **Child Tax Credit without Working Tax Credit with an annual taxable income (as assessed by HMR&C) of less than £16,190**
- If you have recently become unemployed but are still receiving working Tax credits, you may be entitled to free school meals. please call Somerset County Council on 0845 345 9122 for advice. A full leaflet and application form are available from Somerset County Council: www.somerset.gov.uk and search on "claim free school meals"

Travel to Europe guidance

Travellers who hold **British or Irish citizenship in addition to another nationality** must present one of the following documents when travelling back to the UK in order to board their transport and re-enter the country:

- A valid British passport, or
- A valid Irish passport, or
- A non-UK passport containing a Certificate of Entitlement to the Right of Abode

For further information, please refer to the official government guidance:

- [Dual nationality guidance](#)
- [Certificate of Entitlement \(Right of Abode\)](#)



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Haygrove School: Cologne German Visit Weds 16 – Saturday 19 December 2026

Please return to Finance at Haygrove School by **Monday 20 April 2026 at 3:15pm**

Child's Name _____ Tutor Group _____

I wish my son/daughter to be allowed to take part in the above-mentioned activity/visit and, having read the information sheet, agree to his/her taking part in any or all of the activities described.

I understand that, while the establishment staff in charge of the party will take all reasonable care of the young people, they cannot necessarily be held responsible for any loss or damage suffered by my son/daughter during the activity/visit. All activities/visits are covered by public liability insurance and trips outside the County are usually covered by comprehensive travel insurance. Details of cover are available from the establishment on request. I have read, understood and agree to the Declaration and Explanatory Notes on the reverse of the attached letter

I enclose a deposit of £110.00 cash (exact amount please)/cheque. Cheques should be made payable to Quantock Education Trust, with your child's name, Tutor group and 'Cologne' on the reverse.

If your child withdraws from the trip after Monday 20 April 2026 you will lose your deposit and will be liable for the full cost of the trip unless a replacement is found.

Signed _____ Parent/Guardian Date _____

Please print name _____ Mr/Mrs/Ms/Miss

Medical conditions and allergies? Yes / No

Please explain _____

Dietary requirements Yes / No

Please explain _____



耀华国际教育学校
Yew Wah International Education School