



Haygrove School

Durleigh Road, Bridgwater, Somerset TA6 7HW

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www.haygroveschool.co.uk

Headteacher – Mrs K Canham, BA (Hons), MA



Dear Parent

5 July 2017

PLYMOUTH AQUARIUM – THURSDAY 19 OCTOBER 2017

The Art Department is very pleased to offer Year 7 pupils a visit to the Plymouth aquarium on Thursday 19 October 2017. Plymouth aquarium is the UK's largest aquarium. They have over 70 sharks from more than ten different species. The sharks on display range in size from the small catfish to the large Sand Tiger Sharks. The aquarium deliver an action-packed tour along with an aquatic art workshop which incorporates work the students will follow up in class.

The cost is £17.50 and includes the cost of transport by Berrys coach. We will be leaving school at 8.45am and returning at approximately 4.45pm. Please ensure that your son/daughter has an appropriate contact number in case of an earlier/later return. Members of Haygrove staff will accompany the students.

Students entitled to FSM may also be eligible for further support, dependent upon individual circumstances and the specific learning needs identified by the school. Please contact Mrs J Witts before applying if you wish to enquire about funding.

The Emergency school contact number is Mrs C Morgan on 07837 900365. Pupils need not wear school uniform but they should wear smart, casual clothing (ripped jeans or T-shirts with unsuitable logos are not acceptable), sensible footwear and a waterproof coat. They will need a packed lunch/drinks/snacks for the day. All places on this visit are subject to good attendance and behaviour and the head of year has the right to withdraw a student from a visit if these criteria are not met.

If you would like your child to participate, please complete the consent form below and return it to the Finance Office during morning registration together with payment of £17.50 **by Monday 18th September 2017.**

Yours sincerely

Miss J Chumbley
Art Teacher

HAYGROVE SCHOOL: PLYMOUTH AQUARIUM – THURSDAY 19 OCTOBER 2017

Please return this slip, together with your payment, to the **Finance Office by Monday 18th September 2017**

Child's Name _____ Tutor Group _____ Date of Birth _____

Home Address _____

Emergency Telephone Number _____

Medical Information _____

I wish my son/daughter to be allowed to take part in the above mentioned activity/visit and, having read the information sheet, agree to his/her taking part in any or all of the activities described. I understand that, while the establishment staff in charge of the party will take all reasonable care of the young people, they cannot necessarily be held responsible for any loss or damage suffered by my son/daughter during the activity/visit. All activities/visits are covered by public liability insurance and trips outside the County are covered by comprehensive travel insurance. Details of cover are available from the establishment on request. I have read, understood and agree to the Declaration and Explanatory Notes on the reverse of the attached letter. I am happy for named photos of my child to be released to the Press, Haygrove Newsletter and Website. **I enclose cash (exact amount) /cheque £17.50 Please make cheque payable to 'Haygrove School' and write your child's name, tutor group and 'Plymouth Aquarium' on the reverse.**

Signed _____ Parent/Guardian Date _____

Please print name _____ (Mr/Mrs/Ms/Miss)



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EXPLANATORY NOTES - This form serves several important functions.

1. It confirms your knowledge of and your agreement to your child's participation in the planned visit.
2. It advises you that the Haygrove School Academy Trust will NOT necessarily be legally liable for every type of loss suffered by a child whilst on a visit.
3. It contains information about your child together with your consent to medical treatment if required.
4. It gives the supervising staff immediate information on how to contact you in an emergency.
5. If this form is not returned your child will NOT be able to participate in the visit.
6. If you wish to discuss the contents, please contact our Educational Visit Coordinator, Mrs C Morgan at Haygrove School.
7. Data Protection. Haygrove School Academy Trust, as the data controller, will fulfil its data protection obligations by treating all personal data, held manually and on computerised administrative systems, with due care and confidentiality. Personal data will only be disclosed in accordance with the Data Protection Act 1998, and the purposes registered by Haygrove School Academy Trust. Data collected is used for registration and monitoring purposes, and emergency contact information.

Declaration

Having read the information sheet, I agree to my child taking part.

I understand that all reasonable care will be taken of my child during the visit/activity and that he/she will be under an obligation to obey all directions and instructions given and observe all rules and regulations governing the visit/activity.

I understand that if my child seriously misbehaves or is a cause of danger to him/herself or to others, then he/she may be sent home early from the visit/activity. In such a situation, there will be no obligation on the school/establishment to refund any money.

I agree to my son/daughter receiving medication as I have instructed in this form and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.

Eligibility for Free School Meals

Parents/carers who receive any of the following are entitled to free school meals:

- Income Support (IS)
- Employment Support Allowance (Income Related)
- Income-based Job Seekers Allowance (IBJSA)
- Guaranteed Element of State Pension Credit.
- Support under Part VI of the Immigration and Asylum Act 1999
- **Child Tax Credit without Working Tax Credit with an annual taxable income (as assessed by HMR&C) of less than £16,190**

If you have recently become unemployed but are still receiving working Tax credits, you may be entitled to free school meals. please call Somerset County Council on 0845 345 9122 for advice. A full leaflet and application form are available from Somerset County Council: www.somerset.gov.uk and search on "claim free school meals"