



Haygrove School

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www.haygroveschool.co.uk

Headteacher – Mrs K Canham, BA (Hons), MA



Dear Parent

16 June 2017

KENYA – WEDNESDAY 18 – FRIDAY 27 JULY 2018

I am pleased to announce our plans to take a group of Year 9 and 10 students to Kenya from Wednesday 18 – Friday 27 July 2018. We will be going on a two day safari and staying at Savo East and Saltlick for these visits. We will also be visiting Bombolulu workshops and cultural centre, Haller Park which is a nature reserve, Akamba, Fort Jesus and the fruit market. The students will also be spending time at the local school helping with activities. Priority will be given to Year 10 students.

This is a fantastic opportunity for pupils to experience breath-taking scenery and see animals in their own environments along with seeing the cultural charm of Kenya. Having supported the charity Educate the Kids by hosting visits to Haygrove this offers our students a unique opportunity to experience their way of life and strengthen the bond.

The estimated cost of the trip will be £1545 based on current flight prices with 20 students and will include 9 nights accommodation, insurance, full board and transport. A full information meeting and pre-residential briefing will take place in April 2018, in order to provide final details and ensure that all paperwork is completed before departure. This will also be an opportunity to ask any specific question you may have,

If you wish your child to participate in this trip, please return the attached consent slip with a deposit of £300 by Monday 3 July 2017. If this trip is over-subscribed, names will be drawn and your deposit will be refunded if unsuccessful. All places on this visit are subject to good attendance and behaviour and the head of year has the right to withdraw a student from a visit if this criteria is not met.

Deposit -	by Monday 3 July 2017	£300
Second Payment -	by Friday 8 September 2017	£500
Balance Due –	by Monday 8 January 2018	£745

PLEASE NOTE – If for any reason your child has to withdraw from this trip (unless there are medical grounds) all costs incurred by the School/Tour Operator are payable. This could mean that the full amount of £1545 will have to be paid (depending on the date of withdrawal and/or whether a replacement can be found). I hope I have included all the points you need to consider but if you would like to clarify any issues please do not hesitate to contact me at school.

Yours sincerely

Mrs K Collinge
Director of International Studies

HAYGROVE SCHOOL: KENYA – WEDNESDAY 18 – FRIDAY 27 JULY 2018

Please return to the School Finance Office during morning registration by Monday 3 July 2017

Child's Name _____ Tutor Group _____

I wish my son/daughter to be allowed to take part in the above mentioned activity/visit and, having read the information sheet, agree to his/her taking part in any or all of the activities described. I understand that, while the establishment staff in charge of the party will take all reasonable care of the young people, they cannot necessarily be held responsible for any loss or damage suffered by my son/daughter during the activity/visit. All activities/visits are covered by public liability insurance and trips outside the County are usually covered by comprehensive travel insurance. Details of cover are available from the establishment on request.

I have read, understood and agree to the Declaration and Explanatory Notes on the reverse of the attached letter. **I enclose £300.00 deposit to secure a place for my child on this trip.** Cash (exact amount please)/or cheque payable to 'Haygrove School' with your child's name, tutor group and 'Kenya written on the back.

Signed _____ Parent/Guardian Date _____

Please print name _____ Mr/Mrs/Ms/Miss



耀华国际教育学校
Yew Wah International Education School



EXPLANATORY NOTES - This form serves several important functions.

1. It confirms your knowledge of and your agreement to your child's participation in the planned visit.
2. It advises you that the Haygrove School Academy Trust will NOT necessarily be legally liable for every type of loss suffered by a child whilst on a visit.
3. It contains information about your child together with your consent to medical treatment if required.
4. It gives the supervising staff immediate information on how to contact you in an emergency.
5. If this form is not returned your child will NOT be able to participate in the visit.
6. If you wish to discuss the contents, please contact our Educational Visit Coordinator, Mrs C Morgan at Haygrove School.
7. Data Protection. Haygrove School Academy Trust, as the data controller, will fulfil its data protection obligations by treating all personal data, held manually and on computerised administrative systems, with due care and confidentiality. Personal data will only be disclosed in accordance with the Data Protection Act 1998, and the purposes registered by Haygrove School Academy Trust. Data collected is used for registration and monitoring purposes, and emergency contact information.

Declaration

Having read the information sheet, I agree to my child taking part.

I understand that all reasonable care will be taken of my child during the visit/activity and that he/she will be under an obligation to obey all directions and instructions given and observe all rules and regulations governing the visit/activity.

I understand that if my child seriously misbehaves or is a cause of danger to him/herself or to others, then he/she may be sent home early from the visit/activity. In such a situation, there will be no obligation on the school/establishment to refund any money.

I agree to my son/daughter receiving medication as I have instructed in this form and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion, as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.